



Vegreville Agricultural Society

"Serving the Community of Today and Tomorrow"

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Indoor Commercial Tradeshow August 7th, 8th & 9th, 2008 Contract for Exhibit Space

Business Name (Please Print)

Contact (Please Print)

Address

City

Province

Postal Code

Telephone Number

Fax Number

E-mail Address (Please Print)

www.

Website (Please Print)

List Brand Name and a Description of Product. If exhibit is a service or information, list this. Only the items that have been listed may be displayed, demonstrated or sold. Exhibitors must contact the Agricultural Society with any changes or additions at least 24 hours prior to set-up. The Trade Show Committee will consider all such requests, but does not guarantee that authorization will be given.

Indoor Booths: Standard 10'x10' booth which includes: An 8' back-wall drape, 4' sidewall drapes, standard 8' table and two folding chairs, booth number, general exhibition security, pre-show advertising and publicity. Booth draping colour will be ivory white and forest green this year. **Note:** Extra tables, chairs, etc., can be ordered from the display company at your cost. Please use the form enclosed and return to the display company.

Indoor Rental Space Costs: Rentals shall be paid upon the following terms in order to GUARANTEE Exhibit space.

Regular Booth: \$260.00 + \$13.00 G.S.T. Total cost = \$273.00

Corner Booth: \$285.00 + \$14.25 G.S.T. Total Cost = \$299.25

Power: \$45.00/booth for one 800 watt outlet or \$55.00/booth for one 1500 watt outlet. There will be extra costs if more power is required or if 24 hour power is required. Please see the display company information enclosed.

Deadline: With the new layout, booth space will be allocated on a first - come first - serve basis providing full payment is made to secure the desired booth(s).

Terms: Full payment must be made prior to setup. No one will be allowed to setup if full payment has not been received prior to the show. The term of the lease shall commence at 5:00 p.m. Wednesday, August 6th, 2008 and shall end at 11:00 p.m. on Saturday, August 9th, 2008. Exhibitors shall agree to keep booths intact until 8:00 p.m. on August 9th, 2008. No exhibitor shall be allowed to remove their respective displays prior to this set time.

Please turn over to back side of page. The Contract on the back must be signed or your application will be returned to you for your signature. Please keep a copy for your records.

BOOTH NUMBER

2008 Indoor Exhibit Space - Terms & Conditions of Contract

1. Vegreville Agricultural Society (VAS) agrees to provide exhibit space as described on the front page of this contract.
2. **Any items or services not included in the Standard Booth Package shall be at the Exhibitor's expense.**
3. Exhibit space shall not be sublet by the Exhibitor without permission of the Vegreville Agricultural Society.
4. The Vegreville Agricultural Society reserves the right to cancel this contract at any time.
5. The Vegreville Agricultural Society reserves the right to reject, prohibit or relocate exhibits for the good of the show.
6. The Exhibitor is responsible for obtaining liability insurance for the period of the show, including move-in and move-out. The Exhibitor is liable for any loss or damage caused by the exhibitor to others or the Exhibition Facility.
7. The Exhibitor agrees that no moving in or out of goods or dismantling of displays will be permitted during the entire run of the show. The Exhibitor also agrees to remove his exhibit, etc. from the show building by the final move-out time. If unable to do so, the Exhibitor agrees to make suitable arrangements or pay for such additional costs as may be incurred.
8. The Exhibitor agrees to staff booth during show hours.
9. The trade Show Manager may refuse entry to or require to leave (without refund) any visitor, exhibitor or person who, in the opinion of the Trade Show Manager, is unfit, intoxicated or is in any way interfering with the smooth operation of the show, set-up or dismantling thereof.
10. Gasoline engines may not operate during show hours.
11. Display, demonstration and distribution of promotional material are not permitted outside the exhibitor's booth.
12. **No Exhibitor will be allowed to move in until payment has been made in full.**
13. Cancellation Policy: 75% refund will be issued on cancellation. 25% will be retained for administration costs.
14. All applicable municipal, provincial and federal regulations, including those pertaining to fire, health, safety and liquor must be complied with. The exhibitor assumes sole responsibility for same.
15. Exhibitors shall comply with all local and provincial ordinances covering licenses, permits, etc. if required.
16. Sound or audio/video equipment must be subdued sufficiently to not cause nuisance to other exhibitors.
17. The Vegreville Agricultural Society shall not be responsible for loss or damage to displays or property of the exhibitor arising from any cause whatsoever, nor for any other claims or liabilities which may arise as a result of the granting of this agreement. The Vegreville Agricultural Society shall not be responsible for personal injury caused to the exhibitor, his agents or employees while they are in the trade show areas or arising from their participation in the trades show. The exhibitor agrees to indemnify the Vegreville Agricultural Society for any and all loss suffered by him or by any member of the public by reason of the negligence of the exhibitor, his agents or employees. Exhibitors are advised to contact their own insurer to arrange appropriate insurance coverage.

The undersigned acknowledges that he has read contract and hereby agrees to abide by and be bound by the terms, conditions, rules and regulations contained in this document.

Exhibitor's Name (Please Print)

Exhibitor's Signature

Date

Indoor Booths _____ @ \$ _____ = \$ _____

Power _____ @ \$50.00 or \$55.00 = \$ _____

5% G.S.T. _____ = \$ _____

Extra 3 Day Passes _____ @ \$18.00 each = \$ _____
(2 included with Booth & G.S.T. included in cost)

Total Cost = \$ _____

OFFICE USE

Paid by: _____

Date: _____

Receipt #: _____

Power: _____